

Overview

**FEDERAL POLYTECHNIC UKANA
P.M.B 2014 IKOT EKPENE AKWA IBOM STATE, NIGERIA
INVITATION TO TENDER FEDERAL POLYTECHNIC UKANA**

(1.0) INTRODUCTION

Interested, competent, reputable and qualified companies with relevant experience are invited to bids for Year 2019 Capital Appropriation Projects.

SCOPE OF WORKS

CATEGORYA: WORKS

Lot 1 Construction of Gatehouse for Perimeter Fence at the polytechnic Permanent Site

Lot 2 Construction perimeter fence at the polytechnic Permanent Site

(3.0) ELIGIBILITY REQUIREMENTS

Interested bidders should submit the following eligibility documents indicating the minimum qualification required of the bidders.

- (a) Evidence of Incorporation/Registration with Corporate Affairs Commission (CAC) and Forms CAC2 and CAC7.
- (b) Evidence of current Tax Clearance Certificate for year 2016, 2017 and 2018 valid till December 31, 2019.
- (c) Evidence of current Pension Compliance Certificate valid till December 31, 2019.
- (d) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till December 31, 2019.
- (e) Evidence of current National Social Insurance Trust Fund (NSITF) Compliance Certificate valid till December 31, 2019.
- (f) Evidence of registration on the National Database for Contractors, Consultants and Service Providers by submission of Interim Registration Report issued by the Bureau of Public Procurement (BPP) expiring 31/01/2020 or valid certificate issued by the BPP.
- (g) Sworn Affidavit:
 - (i) disclosing whether or not any officer of the relevant committees of the Federal Polytechnic, Ukana or Bureau of Public Procurement is a former or present director,

shareholder or has any pecuniary interest in the company and to confirm that all information presented in its bid are true and correct in all particulars.

(ii) that none of the directors of the company has been convicted in any country for any criminal offence and that the company is not bankrupt or under receivership.

(h) A written and signed attestation by a director of the company that the Company shall not sublet the contract without the written approval of the client: shall employ and maintain the registered Engineer(s) claimed during the project execution;

(i) Company's Audited Account for year 2016, 2017 and 2018.

(j) Bank reference from a reputable commercial bank indicating its willingness to grant financial facility to the company if required.

(k) Company's profile with curriculum vitae of key staff and copies of academic and professional certificates;

(l) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) (2014 to date) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and photographs of the projects.

(m) List of Plants/Equipment with proof of Ownership/Lease;

(n) All documents for submission must be transmitted with a Covering/ Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.) and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page duly signed by the authorized officer of the firm.

(4.0) COLLECTION OF TENDER DOCUMENTS

All interested bidders should collect the Standard Bidding documents from the Procurement Unit, Office of the Rector Federal Polytechnic Ukana between 8am-4pm (Monday-Fridays) on payment of a non-refundable tender fee of N 10,000 per Lot, paid Into Federal Polytechnic Ukana TSA Internally Generated Revenue Account with CBN through any Commercial Bank and exchange the bank's print-out with receipt from the Bursary Department.

(5.0) SUBMISSION OF TENDER DOCUMENTS

Interested Bidders should submit both Technical and Financial Bid Documents. Two (2) sets of each should be submitted in two Separate Sealed Envelopes, clearly marked "Confidential: Technical Documents and 'Confidential: Financial Tender – 2019 CAPITAL PROJECT". The name and address of the company should be clearly stated at the back

of each envelopes (Project Description clearly Indicated on the top left hand corner of the envelope) and sealed into a larger envelop which would be addressed and to the “**Registrar, Federal Polytechnic, Ukana, P.M.B 2014 Ikot Ekpene Akwa Ibom State, Nigeria**” The Financial bids shall be valid for a period of 120 days after the deadline for submission. Failure to comply with the above requirements will automatically result in disqualification. All submissions are to be made into a temper proof designated box between 8am-4pm (Monday-Fridays) in the office of the Rector Federal Polytechnic, Ukana not later than **12:00 noon on Monday, 18 November, 2019**.

(6.0) OPENING OF TECHNICAL BIDS

Only the Technical Bids shall be opened immediately after the deadline for submission at **12:00 noon on Monday, 18 November, 2019** at the Central Administration Boardroom of the Polytechnic, while financial bids will be kept un-opened. Bidders Company’s representative, Civil Societies and Non-Governmental Organization and interested members of the Public are hereby invited to witness the opening.

(7.0) GENERAL INFORMATION

- (a) All copies of the bids shall be duly signed by an authorized representative of the Proponent. In the event of any discrepancy between copies, the original shall govern.
- (b) The Federal Polytechnic Ukana will assume no responsibility for the content of tamper evident bids or for noncompliance with this instruction. Bids that do not comply may be rejected.
- (c) Kindly note that submissions may be subjected to verification from relevant authorities. Fake documents and false declaration may be forwarded to the relevant prosecution authorities;
- (d) Bids must be in English Language and signed by the official authorized by the bidder;
- (e) Bids submitted after the deadline for submission would be returned un-opened;
- (f) Bidders should not bid for more than one (1) Lot;
- (g) All costs will be borne by the bidders;
- (h) Only qualified bidders will be contacted at a later date for the opening of the financial Bid, while financial bids of unsuccessful bidders will be returned un-opened;
- (i) The Polytechnic is not bound to pre-qualify any bidder and reserves the right to annul the procurement process at any time without incurring any liability in accordance with Section 28 of the Public Procurement Act, 2007.

SIGNED
REGISTRAR.

